



DOCUMENT ATTESTATION REQUEST FORM

Registration Number: _____ Name: _____

Program: _____ Contact Number: _____ E-mail Address: _____

I would like the following documents to be attested:

1.	
2.	

- KHDA attestation fee per document AED 220/-
- Processing fee for attestation AED 100/-
- 5% VAT applicable as per U.A.E Federal Tax Authority regulations
- Attestation process time frame is 14 working days

Student's Signature & Date

-----Do not write beyond this section-----

For Official Use Only			
Finance Officer	Records Controller	Manager Operations	PRO
Remarks: _____	Remarks: _____	Remarks: _____	Remarks: _____
_____ Signature and Date	_____ Signature and Date	_____ Signature and Date	_____ Signature and Date

DOCUMENTS SUBMISSION SLIP

This is to certify that I have received the following documents for the purpose of attestation from KHDA:

Student Name: _____ Registration No: _____

- Original Transcript
- Original Degree
- Student Passport copy
- Emirates ID copy

Received By: _____
Records Office